

SETUP INSTRUCTIONS

IMPORTANT: The mTBI_PTSD Training Package **MUST** be downloaded to your computer before it can be used. This presentation CAN NOT be launched from the webpage. Failure to download this file to your computer will result in the videos associated with this presentation to not launch correctly.

This PowerPoint training presentation utilizes embedded videos as training enhancers. In order to utilize this training package correctly, the instructor **MUST** keep the presentation file (.ppt) in the same directory that the video files (.wmv) are located. Failure to keep the files together will result in the videos not playing correctly.

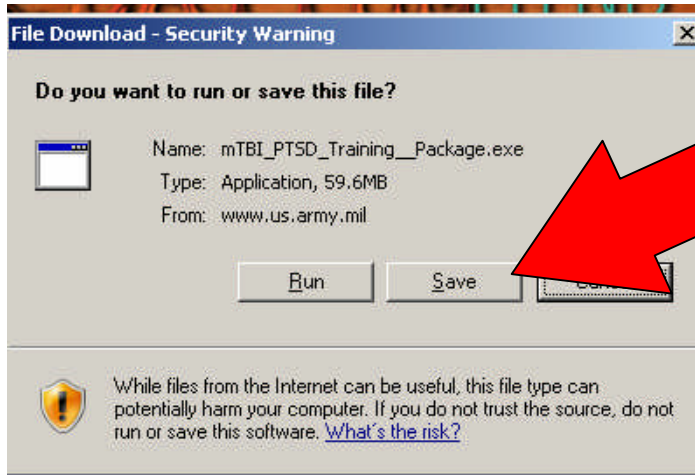
The download is packaged in a compressed format using WinZip to create one (1) downloadable file. Once downloaded, extract the file to your computer and run program.

If desired, the files can be burned to a CD and launched directly from your CD or DVD Drive.

The compressed file is self extracting, please refer to the following setup instructions for assistance in utilizing this training package.

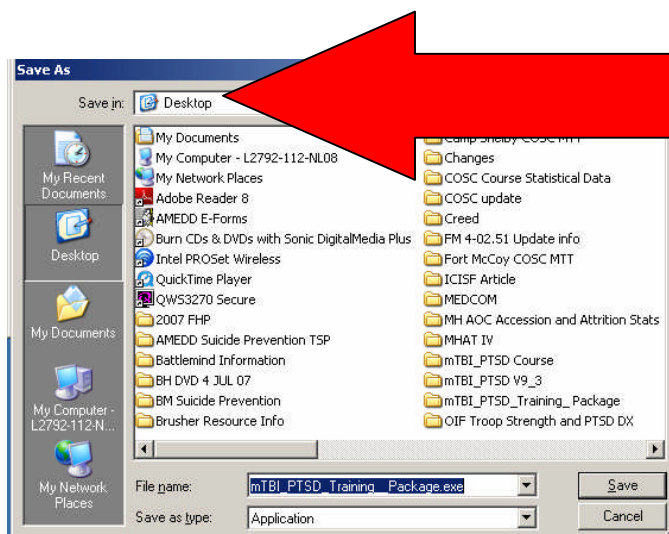
If you have any questions, contact your local IT support.

1. Download file to your computer from web portal. Do not attempt to launch presentation from internet; it must be downloaded to your computer. Click on file link “mTBI_PTSD Training Package” located on the webpage. A dialog box will appear asking to run or save the file. Select “Save”.



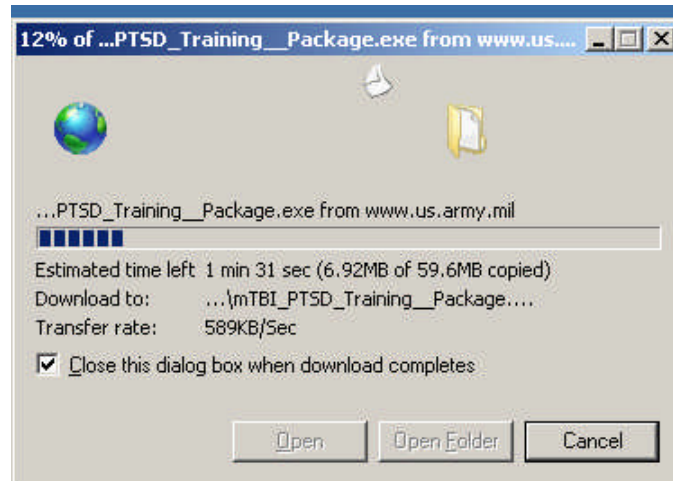
- *Select Save.*

2. The next screen will prompt you to select the download location to save the file to your computer. It is recommended to save to your desktop. Select “Desktop” in the Save in drop down box to save the presentation zip file to your desktop.



- *Save file to your desktop.*

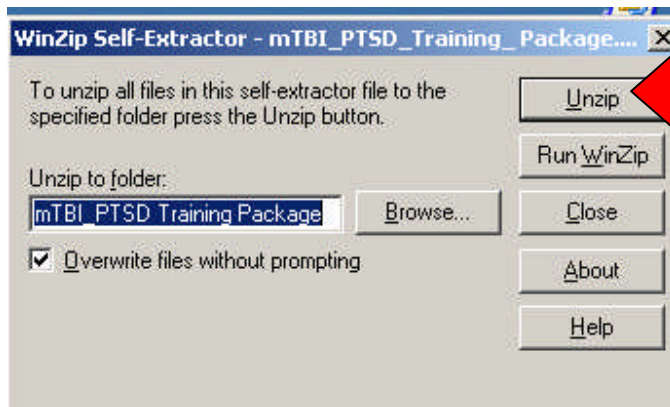
3. mTBI_PTSD_Training_Package file will be saved to your computer.



4. The file should look like this.

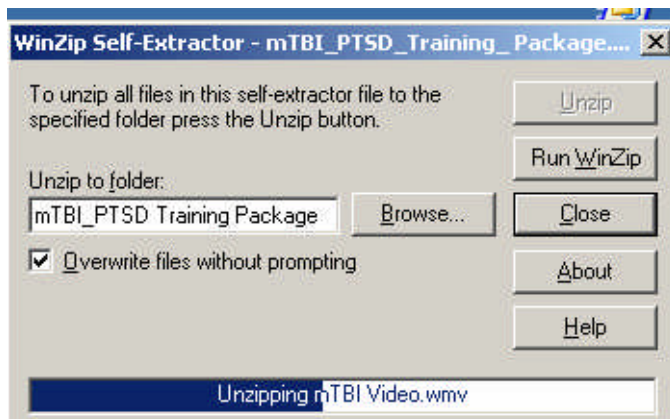


5. Double click on mTBI_PTSD_Training_Package file to launch self extracting file. The below pop up will appear. Click the Unzip button.



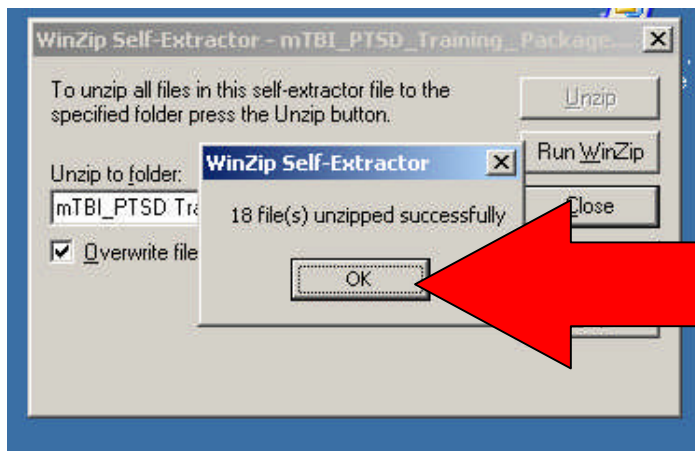
- *Select “Unzip”*

6. Files will extract to Desktop.



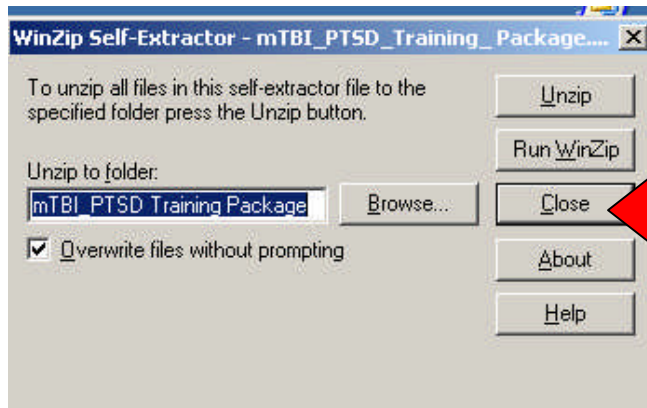
- *Files Extracting.*

7. When extraction complete, you will see the below dialogue box. Select OK.



- *Select OK.*

8. Select Close to exit Extraction Program.



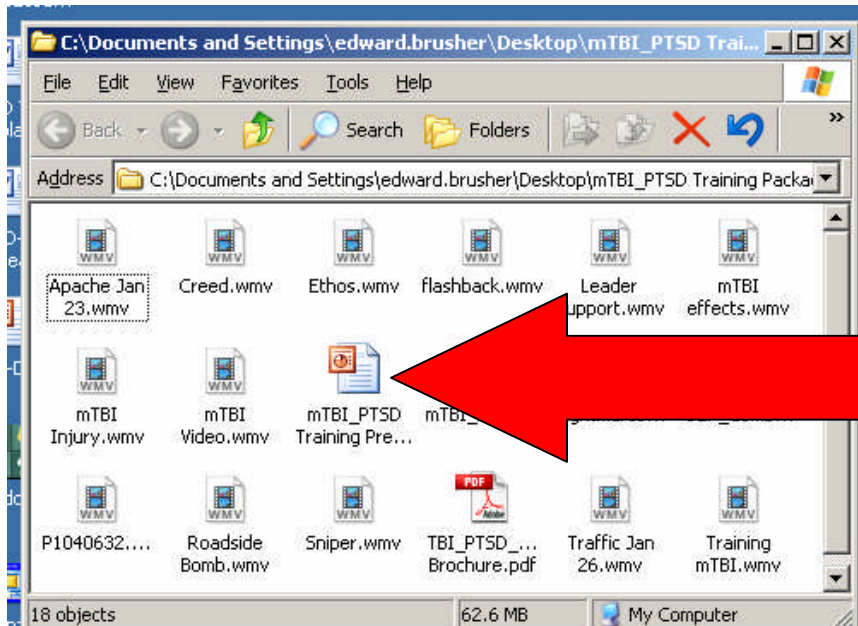
- *Select Close.*

9. The mTBI_PTSD Training Package has successfully downloaded to your computer. The files are located in a Directory on your desktop call “mTBI_PTSD Training Package”. Find the Directory on you desktop and open it.



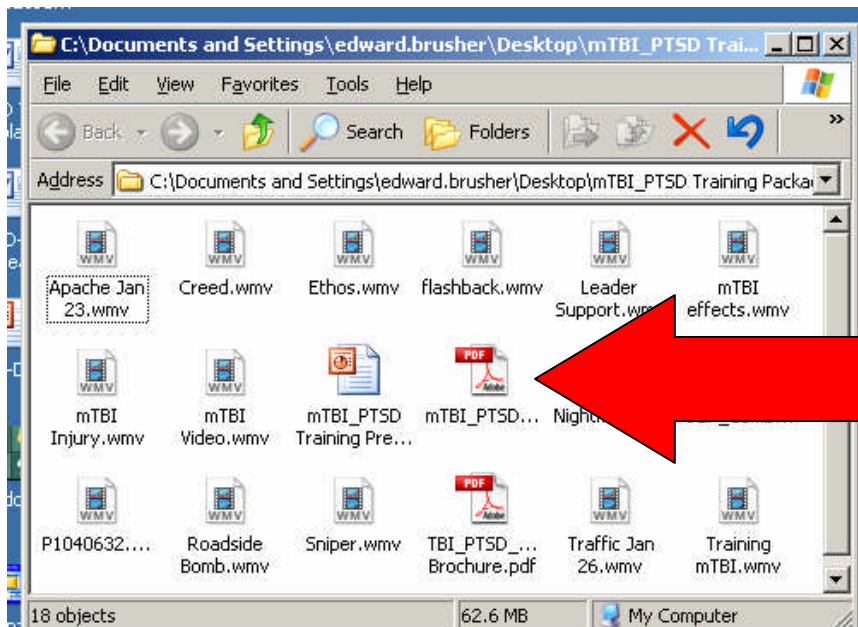
- *Open Directory “mTBI-PTSD Training Package”*

10. Run PowerPoint presentation “mTBI_PTSD Training Presentation” by clicking on the ppt file from within directory. WARNING: DO NOT relocate ppt file outside of directory. The presentation MUST be launched from same directory that videos are located in.



- Launch ppt file from within Directory

11. Refer to “mTBI_PTSD_Training_Package_Instructor_Guide.pdf”. It is recommended that the user print a copy of this guide to facilitate presentation delivery.



- See Instructor Guide.

This training package may be run from a CD/DVD if desired. In order to do so, all files located in the mTBI_PTSD Training Package directory must be “burnt” to the CD or DVD to run properly. You may also save the directory to a USB drive and run it from there. It will run smoother directly from your desktop, expect video startup delays when presenting from a CD/DVD or USB.

For further assistance, contact your local IT support assets.